

Members present: Tim Calonder, John Cruickshank, John Johnston  
Bill Kohlmeyer, Lisa Mitchell

Administrators present: Superintendent/Principal – Robin Stoutt

Visitors present: See attached list

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Minutes by Agenda Item:

**1.1 Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman Bill Kohlmeyer. The meeting commenced with the Pledge of Allegiance.

**1.2 Audience Introductions/Requests** – See attached list.

**1.3 Adjustments to Agendas/Adopt Agendas** – Stoutt said new policy references have been added to 3.5 and 3.6 item 3.6 Policy Update. Tim Calonder moved to adopt the agenda with the noted additions. John Cruickshank seconded. (V&CU).

**1.4 Financial Report** – Lisa Mitchell moved to approve the financial report and December check numbers 7649-7730. Calonder seconded. (V&CU).

**1.5 Consent Agenda** – The consent agenda included the minutes from the December Board meeting and the bills. Calonder moved to approve the consent agenda. Mitchell seconded. (V&CU).

**1.6 Staff Recognition** – Stoutt recognized Tammy Ruegsegger as our Title 1 teacher. Stoutt explained that the past Title 1 teacher, Diana Godbey, worked with Ruegsegger for a month before she retired. She said this is a big transition for Ruegsegger and a big job to step into. Stoutt recognized Ruegsegger for the hard work she is putting into the Title 1 Program.

**1.7 Spotlight on Education** – Stoutt said it is School Board Appreciation Month and thanked all the Board members for their time and dedication to our school and kids. Sheila McCartney said Perrydale is taking part in the pilot for the Ready Step Program that helps determine at the freshman level if kids are on target for college. She explained that many schools across the U.S. are part of the pilot. McCartney goes over a personal profile with each student to help them identify strengths and weaknesses and to select classes. She said this will help us learn how best to help the kids and how we measure against other schools across the nation.

**1.7 Facilities/Maintenance** – Stoutt reported on facilities and maintenance projects. Over Christmas break the middle school gym floor was refinished and prepared for basketball season, the parking lot was graded, the middle school plexiglas was cut down to four feet sections for safety, the yearly inspection for the sprinkler system was done, and an overhead projector was installed in the shop classroom. She said more projects from the insurance safety inspection list were completed including the heater fan in the locker room, removing the jointer machine in the shop, and installing the safety straps on the basketball hoops in the new gym. Stoutt said the new state fire marshal did a whole school inspection and was very pleased with what he saw. Only a

few things need to be addressed including emergency lighting in the high school and elementary halls, marking storage rooms, and moving storage items out of mechanical rooms. We also need to fix small holes in the wall in the boiler room. Stoutt said this was a good report and she feels positive about it.

**2. Delegations or Visitors** – Anna Scharf asked about the \$1,400 check for OET membership. Stoutt said this is for the equestrian team and the school supports a portion of their registration.

### **3. Items Requiring Board Action**

**3.1 Senior Trip** – Senior class representatives reported they plan to go to Sun River for their Senior trip over Memorial Day weekend. They shared with the Board an itinerary and budget. They will rent two cabins that have full kitchens. Five girls and ten boys will go along with chaperones. They will bring their own food in coolers and cook for themselves. Some of their planned activities include visiting the new aquatic center, golf, nature walks, High Desert Museum and Lava Caves. The class will be fundraising including Valentines sales and flower baskets. They will also be soliciting donations from businesses and community members. Calonder moved to approve the Senior Trip. Cruickshank seconded. (V&CU).

**3.2 WESD Local Service Plan Resolution 2012-2013** – Stoutt said this list includes the services that are offered by the WESD. It needs to be approved by all school districts that the WESD serves and then each district will choose the services they will use. Stoutt went through the list and shared what services Perrydale uses. She said the Mid-Willamette Education Consortium will be paying for CASE training for our new Ag teacher. Mitchell moved to approve item 3.2 WESD Local Service Plan Resolution 2012-2013. Calonder seconded. (V&CU).

**3.3 Approval of 2012-2013 Calendar** – Stoutt pointed out the December 2012 calendar and said Christmas break doesn't start until December 18 because of when the holiday falls. Stoutt said the calendar reflects the hours of a five day school week. The Board discussed their meeting schedule and decided to stay with Thursday Board meetings. Cruickshank moved to approve the 2012-2013 calendar. Calonder seconded. (V&CU).

**3.4 Approval of 2012-2013 Budget Calendar** – The Board reviewed the budget calendar. Cruickshank moved to approve the 2012-2013 Budget Calendar. Mitchell seconded. (V&CU).

**3.5 Policy Second Reading – GCC, GCPB/GDPB, IA, IB** – Cruickshank moved to approve the second reading of policy GCC, GCPB/GDPB, IA, IB. Calonder seconded. (V&CU).

**3.6 Policy Legal Reference Update – GAB, GC, GCBDA/GDBDA, GCBDA/GDBDA-AR1-7, IGBAG, IGBAG-AR, IGBAH, IGBAJ, IGBBA, IGBBC, IGBHA, IGBHA-AR** – Cruickshank moved to approve policy legal reference update GAB, GC, GCBDA/GDBDA, GCBDA/GDBDA-AR1-7, IGBAG, IGBAG-AR, IGBAH, IGBAJ, IGBBA, IGBBC, IGBHA, IGBHA-AR. Mitchell seconded. (V&CU).

**3.7 Policy First Reading-GBNA, GBNA-AR, GCDA/GDDA, GCDA/GDDA-AR, IGAI** – Policy GBNA includes hazing, harassment, intimidation, bullying, and menacing for staff. Calonder said he and Mitchell really liked this policy because it includes updates for today's technology. The Board discussed removing the "annual" in the policy to give them more flexibility. Calonder moved to approve policy first reading GBNA with the noted change. Cruickshank seconded. (V&CU).

GBNA-AR is the administrative rule for policy GBNA. Changes to this are noted in the master copy held by Stoutt. Cruickshank moved to approve policy first reading GBNA-AR. Calonder seconded. (V&CU).

Policy GCDA/GDDA includes criminal reference checks and fingerprinting. Stoutt said any paid employee has a criminal reference check and fingerprinting. Cruickshank clarified if this includes volunteer coaches. Stoutt said we do have criminal reference checks on all volunteers, but not fingerprinting due to district cost. Calonder moved to approve policy first reading GCDA/GDDA. Cruickshank seconded. (V&CU).

GCDA/GDDA-AR is the administrative rule for policy GCDA/GDDA. Changes to this are noted in the master copy held by Stoutt. Cruickshank moved to approve policy first reading GCDA/GDDA-AR. Calonder seconded. (V&CU).

Policy IGAI includes human sexuality, AIDS, HIV, and sexually transmitted diseases education. McCartney said the state gives us the guidelines for age appropriate health education and clarified that a letter goes to parents and they can choose to not have their child participate. Calonder moved to approve policy first reading IGAI. Cruickshank seconded. (V&CU).

**3.8 Superintendent Evaluation** – Kohlmeyer said the Board does not have the evaluation finished and needs to set another executive session to complete. The Board will meet to discuss this in executive session on Monday, February 6 at 6 p.m.

Kohlmeyer said in their first meeting to discuss this, there were several concerns brought to the table by Board members and it only seems right that Stoutt have an opportunity to respond. The Board decided to go into executive session to discuss this, so everyone is prepared for the February 6 executive session.

The Board moved into executive session at 8:32 p.m. to discuss the superintendent evaluation under ORS 192.660 section 2, subsection 8. The regular Board meeting resumed at 9:06 p.m.

The Board decided they will include Stoutt in their executive session on February 6 to discuss issues before her evaluation. Cruickshank moved to table the superintendent evaluation until the February Board meeting. Calonder seconded. (V&CU).

#### **4. Items for the Information of the Board**

**4.1 Perrydale School Community (Site Team/AIPIP)** – Stoutt said the Site Team discussed School Wide Improvement Day planning, career fair, and received an update from the math task force. Stoutt said the Anything is Possible in Perrydale meeting will be held next week.

**4.2 Administrative Reports/Safety Reports** – Stoutt reported on accidents.

**4.3 School Profile** – Stoutt said there are five new in-district students bringing our population up to 330.

**4.4 Policy Rewrite** – Mitchell, Calonder and Stoutt have several meetings planned to work on policy rewrites.

**4.5 PPC/Athletic Boosters** – Scharf reported that the PPC is busy working on their annual auction and have mailed out 160 invitations. She said the first people to register were three county commissioners. They are planning to use student art projects to decorate at the event. Scharf invited all Board members to attend. Students have come to the PPC meeting recently and have been a welcome addition.

Mitchell reported that the Athletic Boosters have hosted basketball tournaments for the middle school and high school. She said there were some new volunteers that helped and it was appreciated.

**4.6 Suspension of Div 22** – Stoutt referred to a memo in the Board packet and explained that every year superintendents have to sign assurances that they are doing everything that the State requires. She said the requirements are being revised with input from 192 superintendents from across Oregon.

She said there were some Board members interested in going to the Labor and Employment Regional Conference in Hillsboro. Stoutt said this will include information on negotiations and we don't have any negotiations happening this year. Board members will let Stoutt know if they would like to attend.

**5. Patron Input** – Jennifer Moran asked if there are any upcoming changes to Board members who do not reside in this community. Kohlmeyer responded that he has checked with OSBA and found he can remain on the Board since he is in a temporary situation and is still paying taxes in the district. He said according to ORS 332.030, even after his permanent residence changes, he can still be on the Board until the next regularly scheduled election. Moran asked if Kohlmeyer would allow someone living in the district to step into his position. Kohlmeyer said he has grandkids in the district and still has a vested interest in this school.

Anna Scharf said she heard the nutrition standards have been raised for schools beginning next year. She is wondering what our school will be doing to meet these new requirements. Stoutt said we will be announcing a program we are beginning in the first grade. Our kitchen staff will be trained by the national school lunch program when the information is complete.

Kathy Tompkins handed out information to the board about cardiac screening for student athletes. She would like the Board to consider offering cardiac screening for our kids and asked them to keep this in mind as they work on policies. She said many health care providers volunteer their time to do the screenings. She also encouraged the Board to require all coaches and assistant coaches to be trained in providing basic life support. The Board is interested in learning more about this topic and will ask the athletic director do some research and bring it back to the Board.

**6. Board Comments** – Mitchell said concussions for student athletes are also a concern. She said the Athletic Boosters received a large donation for new helmet technology for the football team that has allowed increased safety for our kids. Mitchell said she recently went to a Safety Committee Meeting and was impressed with the overall experience including the staff members who dedicate their time.

Cruickshank said it is fun to watch our sports teams and see the competitiveness, attitudes and coaching that we have.

**7. Announcements/Dates of Importance/Correspondences –**

February 2	Family Math Night
February 9	All School Assembly
February 15	Board Meeting

The regularly scheduled Board Meeting was to be held February 16, but Mitchell said the district basketball tournament starts that night and if one of our teams is playing, some Board members may not make it to the meeting. The Board decided to move the meeting to February 15.

**8. Adjournment** – Kohlmeier adjourned the meeting at 9:26 p.m.